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Dear Valued Tax Payer

We trust that you are keeping safe and healthy during this lockdown period. Please find below the latest lockdown developments during this pandemic in South Africa.

Kindly note the following:

- All Covid UIF Temporary Employee / Employer Relief Scheme Applications that we have submitted, which have been escalated to the email queue for manual processing, has been submitted to our controlling bodies to check the reasons for delays and non-responsiveness on email escalations. This is priority and we are utilizing all resources to get feedback to you.
- We have submitted an appeal to the South African Tax Institute to request Treasury to relook at the Section 10 (i)(o)(ii) requirements due to the current travel bans and expatriates been unable to leave the country for work indefinitely.
- If you are in possession of a CIPC Essential Services certificate, this will still be valid. All new categories will need to apply, as we move from Level 5 to Level 4 lockdown.
- All sole proprietors will need to obtain a work permit by calling the
- Due to the safety of our clients and staff, we advise all clients to utilise the electronic channels available to communicate. Please email or call us to arrange a video call or team view session. Financial and Tax documents can be emailed to us as normal. Worldwide Tax Solutions have placed strict measures to continue social distancing and high hygiene measures at all times in the office.

Business regulations:

- The Department of Labour has published updated directives for employers to protect their workers from the coronavirus, as South Africa prepares to ease the national lockdown to level 4.
- According to the new regulations, gazetted on Wednesday 29 April, employers will need to implement a host of new measures to ensure that their workers are protected and limit the risk of the coronavirus spreading.
- Among these measures are things like mandatory screening of employees to see if they exhibit any Covid-19 symptoms and ensuring those returning to work are protected by providing free masks, hand sanitiser and work spacing of at least 1.5 metres apart.
- Large companies (with more than 500 employees or more) will need to perform a risk assessment to guide their application of the directives. A record of this must be supplied to government.

- Employees that present symptoms of the coronavirus must be kept away from work, and if they are diagnosed positively, the department must be informed.
- Strict social distancing measures must also be in place, keeping workers apart by at least 1.5 metres, or where this is not practical, a physical barrier must be placed between workers.
- Employers have also been directed to screen workers for the virus at the time that they report for work. This is for observable symptoms associated with Covid-19, namely: fever, cough, sore throat, redness of eyes or shortness of breath (or difficulty in breathing).
- At the same time, every worker is required to report whether they suffer from any of the following additional symptoms: body aches, loss of smell or loss of taste, nausea, vomiting, diarrhea, fatigue, weakness or tiredness.
- If any of these symptoms are screened, workers must be prevented from returning to work, or if they are at work already, must be isolated immediately (but also ensure they are not discriminated against.)
- On top of screening measures, employers will also have to provide hand sanitisers, at least two free cloth masks, and ensure workspaces are sanitised regularly.
- Ensure that employees that present with the symptoms of the virus are not permitted to work, and must immediately contact the Covid-19 hotline: 0800 02 9999 for instruction and direct the employee to act in accordance with those instructions.
- They must provide cloth masks or require an employee to wear some form of cloth covering over their mouth and nose while at work.
- They must provide each employee with hand sanitizers, soap and clean water to wash their hands and disinfectants to sanitise their workstations.
- They must ensure that each employee while at work washes with soap and sanitises their hands; and
- They must ensure that their workstations are disinfected regularly.
- They must take any other measures indicated by a risk assessment.
- An inspector designated in terms of the OHSA is empowered to conduct assessments of these directors, and the punishments for being found in contravention of the regulations are the same as those outlines in the Act. This includes fines and possible jail time.
- Please ensure that every employee has a work permit with your CIPC essential certificate. Please find attached a list of essential services gazetted and templates you can utilise.



WWTS Kloof Office Re-opening on 4 May 2020



Dear Valued Client

Kindly note, our Kloof branch will be re-opening on the 4th of May 2020 at 8h00. Please feel free to utilise electronic channels of communication. 2020 Tax Season is approaching. You can call +27 (0) 31 767 3430 or email your information to:
reception@worldwidetax.co.uk
teresa@worldwidetax.co.za | teresa@worldwidetax.co.uk



Struggling to obtain an Essential Services Permit?



Contact us for assistance

teresa@worldwidetax.co.uk | teresa@worldwidetax.co.za

#TopTip: To find out if your company falls under the newly imposed essential services, Call or Email the Department of Trade, Industry and Competition (DTIC) on 080-000-6543 or 012-394-5560
lockdownexemptions@thedtic.gov.za



BI-ANNUAL EMPLOYEE RECONCILIATION



Important date to remember: SARS
Employer Annual Reconciliation opens on 15
April 2020 and closes on 31 May 2020.
Employers ensure that you submit accurate
and on-time annual reconciliations.
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